



# Charming Occasions

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Package Pricing:

## Month out Coordination: \$1,000

- Minimum of 2-3 one-on one consultations before event
- Unlimited phone calls and e-mails during month
- One ceremony and reception site visit before event
- Details finalized with vendors one month out (copies of vendor contracts will be needed to determine what services they have agreed to provide.)
- Confirmation of vendors the week of the event
- Make sure all final payments to vendors are made
- Creation of day-of vendor and wedding party schedule
- Attendance at and management of rehearsal, ceremony, and reception
- Assistance with light set-up at ceremony and reception sites
- Assistance with guest seating
- Distribution of flowers to appropriate parties
- Help to keep everyone on schedule
- Timing of the procession, bridal march, recession
- Keep desired photography list for formal pictures
- Just-in-case kit (hairspray, sewing kit, etc.)
- Directing guests to restrooms, gift table, seating, etc.

## Day-of Coordination: \$600

- One-on-one comprehensive consultation from one month to six weeks prior to the event.
- Creation of day-of vendor and wedding party schedule
- Attendance at and management of rehearsal, ceremony, and reception
- Assistance with light set-up at ceremony and reception sites
- Assistance with guest seating
- Distribution of flowers to appropriate parties
- Help to keep everyone on schedule
- Timing of the procession, bridal march, recession
- Keep desired photography list for formal pictures
- Just-in-case kit (hairspray, sewing kit, etc.)
- Directing guests to restrooms, gift table, seating, etc.